

## COMMUNICABLE DISEASES PREVENTION PLAN

### **CAROUSEL THEATRE FOR YOUNG PEOPLE**

1411 Cartwright Street  
Granville Island, Vancouver, BC

#### ARRIVING AT CTYP & OCCUPANCY LIMITS

Before arriving at CTYP please do a self health-screening check, if you have **new, unexpected, or worsening symptoms**, please make the decision to stay home. If you are a renter or 18 and above, please reference [BC's COVID-19 Self-Assessment Tool](#).

If you are 17 or under, please reference **Carousel Theatre For Young People's Children's Communicable Disease Screening and Guidelines** - beginning on page 3. Please make sure to communicate with the appropriate team members.

Currently, to promote safety and social distancing, the current studio limits are as follows:

- Studio A → Limit of 30
- Studio B → Limit of 20
- Studio C → Limit of 15

#### BATHROOM USE

- Each washroom is labeled and designated for a specific studio.
  - Downstairs - Studio A or C
  - Upstairs - Studio B or Staff
- There are dyson hand dryers available for visitors and renters. Personal towels for staff members to wipe your hands. Personal towels will be washed once a week, coordinated by the Health and Safety Committee.
- General visitors of Granville Island are prohibited from using the washrooms.

#### KITCHEN/FOOD

- Everyone is asked to wash hands before and after handling communal kitchen items.
- Please sanitize any surfaces used for dining.
- If you have permission to use the dishwasher (for permissions, contact Tanya) please **start the dishwasher an hour before leaving for the day**. Ensuring the dishwasher is on the full side.

### **PROOF OF VACCINATION/VACCINE CARDS**

In compliance with the Public Health Order for Vaccine Passport, we are recommending that all renters require proof of vaccination of their guests upon entering our studios as of September 13, 2021. This is not a requirement but a recommendation. Since the pandemic began in early 2020, we have been dedicated and committed to providing a safe space for our renters to make art and for our staff to feel safe. Please help us to continue doing so!

### **FACE COVERINGS**

To ensure the safety of the vulnerable populations we serve (immunocompromised people, unvaccinated children, and otherwise at-risk populations), CTYP has set our own mask policy. Face masks are required in **all** common areas of the CTYP building. Once you are **in your assigned studio**, you may set and follow your own mask policy.

For Carousel Theatre's face-mask policy for our Drama School and Drama Classes, please see the bottom of page 3.

Provincial Health Order Available Here:

<https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions>

### **GENERAL CLEANING & EMERGENCY INFORMATION**

Individuals are responsible for cleaning and sanitizing the studio and washroom at the end of their time. If a CTYP patron (staff, student, renter, or otherwise) would like stricter measures, CTYP will support them within reason.

Please try your best to clean up any mess you create as soon as possible. If other supplies are needed, CTYP staff will be happy to assist in providing supplies available. If you are unable to clean up a mess due to complexity/larger concerns or problems, please let CTYP staff know immediately.

In case of an Emergency where the building needs to be evacuated, our designated meeting area is the Muster Station at the Picnic Pavillion. This space has enough room for social distancing.

## CAROUSEL THEATRE FOR YOUNG PEOPLE'S CHILDREN'S COMMUNICABLE DISEASE SCREENING AND GUIDELINES

**Due to the vulnerability of children within our space, CTYP has outlined a more detailed agreement on safety for children's programming at CTYP.**

### **ACCESS TO BUILDING FOR DRAMA SCHOOLS & SUMMER CAMPS**

The front door will be propped open to start the day, with a faculty member standing outside to welcome students and manage the lineup.

- Students and faculty will be asked at the start of each day if they feel well. If they don't or if they appear to have any symptoms, they will be kindly asked to go home.
- Faculty will call children into the building one by one, and they will be asked to follow the following steps:
  1. Do a temperature check.
  2. Ask about their current symptoms, if any.
  3. Wash or sanitize their hands before entering the studio.
  4. Enter the studio!
- **As of April 2022, Parents/guardians cannot enter the building. Currently, we are re-evaluating having final performances with a potential audience. Parents will be updated mid-May 2022 in regards to the mode of presentation for the final performance.**
- Once class has started the doors will be closed by the Education Coordinator.
- The front door will be locked during class time with a sign posted to phone upstairs for service (this is to discourage tourists and passersby from entering the space).

### **CLEANING AND SANITIZING**

- Every morning the Education Coordinator, Instructors or Carousel Theatre staff member will clean and disinfect Studio B, all door handles and high touch areas in the washrooms (sinks, faucets, counters, toilet seats, and handles) will be sanitized before and after every class.

### **HYGIENE**

- Hand sanitizer station will be set up at the entry to Studio B.
- Handwashing signs and protocol posted in bathrooms, including minimum amount of time to wash hands or equivalent length songs or song lyrics.
- **At this time, staff, faculty, and students will still be required to wear a mask at all times inside CTYP spaces, including studios, lobby, hallway, and bathrooms until further notice.**
- At minimum faculty, staff and students will be required to wash their hands and/or use hand sanitizer:
  - When they arrive at drama school
  - After using the washroom
  - After sneezing or coughing into hands or tissue
  - Whenever hands are visibly dirty
- Windows will be kept open to help circulate fresh air through the classroom (weather permitting).

## **COMMUNICATION & ACTION STEPS IN CASE OF ILLNESS**

- Contact information for all parents/guardians/faculty/staff will be kept on file should contact tracing become necessary.
- Parents will receive plenty of notice of all safety protocols and expectations of the students/parents.

If a student develops symptoms while at drama school, staff on duty will:

- Immediately separate the symptomatic student from others in a supervised area.
- Contact the student's parent or caregiver to pick them up as soon as possible.
- Where possible, maintain a distance of 2 metres from the ill student. The staff member will be wearing a mask to cover their nose and mouth.
- Provide the student with tissues to cover their coughs or sneezes. Throw away used tissues as soon as possible and perform good hand hygiene.
- Avoid touching the student's body fluids (e.g., mucous, saliva).
- Faculty responsible for facility cleaning must clean and disinfect the space where the student was separated and any areas used by them (e.g., classroom, bathroom, common areas).
- Parents or caregivers must pick up their child as soon as possible once they are notified their child is ill.
- CTYP will contact Vancouver Coastal Health to inform them of the exposure if necessary and follow their guidance regarding next steps. If this occurs during camp, and should we consider it necessary, we will cancel the rest of the camp week.

If a staff member or faculty member develops symptoms while at work, the staff member or faculty member will leave the premises and a CTYP substitute will step in to take their place.

Any staff or faculty member who has symptoms associated with COVID-19 or any other Communicable Disease or believes they may have been exposed to COVID-19 or any other Communicable Disease will stay at home for the appropriate length of time determined by health authorities.

## **DRAMA SCHOOL COMMUNICABLE DISEASE SCREENING GUIDELINES CHILDREN 17 and UNDER**

All staff, faculty and students will be required to undergo a daily health screening and temperature check where they will be asked if they have any symptoms associated with COVID-19 or any other Communicable Disease. Any staff, faculty and/or students having new, unexpected, or worsening symptoms will be asked to go home. For children under 17, this includes:

- o new or worsening cough
- o shortness of breath or difficulty breathing
- o temperature equal to or over 38°C
- o feeling feverish
- o chills
- o fatigue or weakness
- o muscle or body aches
- o new loss of smell or taste
- o headache
- o gastrointestinal symptoms (abdominal pain, diarrhea, vomiting)
- o feeling very unwell

If a child has come into close contact with anyone with a confirmed diagnosis of COVID-19 or another communicable disease, they will not be permitted to enter the space.

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Do you have questions about CTYP's Communicable Disease Prevention Plan or its applications? Please contact the applicable member of the Health and Safety Team:

### **CTYP Health and Safety Committee**

**Tanya Schwaerzle**

Production Manager

[tanya@carouseltheatre.ca](mailto:tanya@carouseltheatre.ca)

604-669-3410 (Ext. 903)

**Shea Heatherington**

Education Coordinator

[education@carouseltheatre.ca](mailto:education@carouseltheatre.ca)

604-669-3410 (Ext. 907)

**Hartley Reed Schuyler**

Outreach Coordinator

[outreach@carouseltheatre.ca](mailto:outreach@carouseltheatre.ca)

604-669-3410 (Ext. 904)